United Nations ST/IC/2018/17

Secretariat

20 July 2018

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Membership of the Senior Review Group**

In accordance with section 2 of Secretary-General's bulletin ST/SGB/2011/8, the Secretary-General has decided that the membership of the Senior Review Group will be as follows:

Chair:

Alicia Bárcena, Executive Secretary of the Economic Commission for Latin America and the Caribbean

Members:

Mohamed Ali Alhakim, Executive Secretary of the Economic and Social Commission for Western Asia

Jan Beagle, Under-Secretary-General for Management

Mohamed Ibn Chambas, Special Representative of the Secretary-General for West Africa and Head of the United Nations Office for West Africa

Jessica Faieta Mejia, Deputy Special Representative of the Secretary-General and Deputy Head of the United Nations Verification Mission in Colombia

Francois Louceny Fall, Special Representative of the Secretary-General for Central Africa and Head of the United Nations Office for Central Africa

Mbaranga Gasarabwe, Deputy Special Representative of the Secretary-General, Resident Coordinator, Humanitarian Coordinator and Resident Representative for Mali, United Nations Multidimensional Integrated Stabilization Mission in Mali

Anita Kokui Gbeho, Deputy Joint Special Representative for the African Union-United Nations Hybrid Operation in Darfur

Natalia Gherman, Special Representative of the Secretary-General and Head of the United Nations Regional Centre for Preventive Diplomacy for Central Asia

Kathryn Gilmore, Deputy High Commissioner for Human Rights

* The present circular supersedes ST/IC/2016/18, dated 8 August 2016, and will be in effect until further notice.

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Miroslav Jenča, Assistant Secretary-General for Political Affairs

Mukhisa Kituyi, Secretary-General of the United Nations Conference on Trade and Development

Bintou Keita, Assistant Secretary-General for Peacekeeping Operations

Atul Khare, Under-Secretary-General for Field Support

Catherine Pollard, Under-Secretary-General for General Assembly and Conference Management

Alison Smale, Under-Secretary-General for Global Communications

Ex officio adviser:

João Miguel Ferreira de Serpa Soares, Under-Secretary-General for Legal Affairs and United Nations Legal Counsel

Secretary:

Martha Helena Lopez, Assistant Secretary-General for Human Resources Management

18-12131

United Nations ST/IC/2018/18

Secretariat

23 July 2018

Information circular

To: Members of the staff

From: The Under-Secretary-General for Management

Subject: **Abolishment of obsolete information circulars**

The following information circulars are abolished, as they contain information that is either no longer applicable or has been incorporated into or replaced by new information circulars:[1]

(a) ST/IC/2000/80 of 18 October 2000, entitled "United Nations garage: Chairman of the Garage Review Board";

(b) ST/IC/2002/73 of 1 November 2002, entitled "United Nations health and life insurance Internet site";

(c) ST/IC/2003/17 of 11 March 2003, entitled "Our core values prohibit discrimination and harassment";

(d) ST/IC/2004/4 of 23 January 2004, entitled "Conflict resolution in the United Nations Secretariat";

(e) ST/IC/2005/8 of 26 January 2005, entitled "Implementation of the change in the annual leave cycle";

(f) ST/IC/2005/19 of 24 March 2005, entitled "Reporting of suspected misconduct";

(g) ST/IC/2009/26 of 6 July 2009, entitled "Issuance of Secretary-General's bulletins, administrative instructions and information circulars following the promulgation of the amended Staff Regulations and new Provisional Staff Rules";

(h) ST/IC/2014/28 of 19 November 2014, entitled "Recent developments concerning the response of the Government of the United States of America to the Ebola epidemic: exit and entry screening of travellers";

(i) ST/IC/2017/21 of 22 June 2017, entitled "Membership of the Job Network Board for the Information and Telecommunication Technology Network".

[1] Abolished information circulars are available from the Official Document System of the United Nations (https://documents.un.org).

United Nations ST/IC/2018/19

Secretariat

24 July 2018

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Classification of duty stations and special entitlements for staff members serving at designated duty stations**

1. The purpose of the present information circular is to inform the staff of the classification of duty stations established by the International Civil Service Commission (ICSC) according to conditions of life and work and of the revised lists of duty stations designated by ICSC where special entitlements apply for eligible staff, as explained in paragraphs 5 to 8 below. The revised lists are set out in annexes II and III to the present circular. The revisions are effective from 1 July 2018.

I. Classification of duty stations

2. All duty stations are placed by ICSC in one of six categories: H and A to E. The H category comprises headquarters duty stations and other duty stations in similar locations where the United Nations has no development or humanitarian assistance programmes or in member countries of the European Union. The A to E categories comprise all other duty stations classified by order of difficulty of conditions of life and work. Annex I to the present circular contains the list of duty stations classified in the H category. Annex II contains the list of duty stations classified in the A to E categories.

Mobility incentive and hardship allowance

3. The category of the duty station where a staff member is serving and/or has served is one of the factors that determine whether the staff member is eligible for the mobility incentive and hardship allowance. It is also a factor in determining the amount of the allowance. The relevant provisions on the matter are set out in staff rules 3.13 and 3.14 and in the administrative instruction on the mobility and hardship scheme (ST/AI/2016/6).

* The present circular expires on 31 December 2018.

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Special entitlements at designated duty stations

4. The classification of duty stations in the A to E categories is linked to the special entitlements that are set out in the administrative instruction on special entitlements for staff members serving at designated duty stations.

II. Duty stations at which special entitlements may apply for eligible staff

5. At duty stations classified in the A to E categories, which are listed in annex II to the present circular, one or more of the special entitlements set out in the administrative instruction on special entitlements for staff members serving at designated duty stations may apply, as indicated in paragraphs 6 and 7 below. The granting of these entitlements is subject to the conditions established in the applicable staff regulations and rules and the above-mentioned administrative instruction.

6. The category of each of the duty stations listed in annex II is indicated in the second column of the annex. At duty stations classified in the D and E categories that do not fall under the rest and recuperation framework, eligible staff are entitled to:

(a) Accelerated home leave travel, that is, home leave travel once every 12 months;

(b) Additional unaccompanied shipment entitlement of 50 kg or 0.31 m^3.

The designated duty stations where staff are entitled to accelerated home leave travel are indicated in the fifth column of annex II to the present circular.

7. The designated duty stations where eligible staff are entitled to additional shipment entitlements, namely, an annual shipment entitlement and a shipment on the birth or adoption of an infant, are indicated in the third column of annex II to the present circular.

8. A list of the countries having duty stations at which staff qualify for reimbursement by organizations of the costs of basic medical examinations for accompanying eligible family members is shown in annex III to the present circular.

Annex I

List of countries where duty stations are classified in the H category

(Effective 1 July 2018)

Australia
Austria
Belgium
Bulgaria
Canada
Croatia
Cyprus
Czechia
Denmark
Estonia
Finland
France[1]
Germany
Greece
Hungary
Ireland
Italy
Japan
Latvia
Lithuania
Luxembourg
Malta
Netherlands
New Zealand
Norway
Poland
Portugal
Romania
Slovakia
Slovenia
Spain
Sweden
Switzerland
United Kingdom of Great Britain and Northern Ireland
United States of America

[1] Including Monaco.

Annex II

List of duty stations classified in the A to E categories

(Effective 1 July 2018)

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Afghanistan			
Bamyan	E	–	–
Faizabad	E	–	–
Farah	E	–	–
Gardez	E	–	–
Herat	E	–	–
Jalalabad	E	–	–
Kabul	E	–	–
Kandahar	E	–	–
Khost	E	–	–
Kunduz	E	–	–
Maymana	E	–	–
Mazar-e Sharif	E	–	–
Pul-e Khumri	E	–	–
Albania			
Tirana	A	–	–
Algeria			
Algiers	B	–	–
Tindouf	E	–	–
Tlemcen	C	–	–
Angola			
Dundo	D	–	–
Luanda	B	–	–
Antigua and Barbuda			
Saint John's	A	–	–
Argentina			
Buenos Aires	A	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Armenia			
Yerevan	A	–	–
Azerbaijan			
Baku	A	–	–
Bahrain			
Manama	A	–	–
Bahamas			
Nassau	A	–	–
Bangladesh			
Cox's Bazar	D	–	–
Dhaka	C	–	–
Rangamati	D	–	–
Rangpur	C	–	–
Barbados			
Bridgetown	A	–	–
Belarus			
Minsk	A	–	–
Belize			
Belize City	A	–	–
Belmopan	A	–	–
Benin			
Cotonou	B	–	–
Bhutan			
Paro	C	–	–
Thimphu	C	–	–
Bolivia (Plurinational State of)			
La Paz	A	–	–
Bosnia and Herzegovina			
Sarajevo	A	–	–
Srebrenica	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Botswana			
Gaborone	A	–	–
Brazil			
Belém	A	–	–
Brasília	A	–	–
Manaus	A	–	–
Recife	A	–	–
Rio de Janeiro	A	–	–
Sao Paulo	A	–	–
Burkina Faso			
Djibo	E	–	–
Dori	D	–	–
Ouagadougou	C	–	–
Burundi			
Bujumbura	D	–	–
Gitega	D	–	–
Makamba	D	–	–
Muyinga	D	–	–
Ngozi	D	–	–
Ruyigi	D	–	–
Cambodia			
Phnom Penh	B	–	–
Cameroon			
Batouri	D	–	–
Bertoua	C	–	–
Djohong	E	–	–
Douala	A	–	–
Garoua	D	–	–
Maroua	E	–	–
Meiganga	D	–	–
Ngaoundéré	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Yaoundé	B	–	–
Cabo Verde			
Praia	B	–	–
Central African Republic			
Bambari	E	–	–
Bangassou	E	–	–
Bangui	D	–	–
Berberati	E	–	–
Birao	E	–	–
Bossangoa/Soumbé	E	–	–
Bouar	E	–	–
Bria	E	–	–
Kaga Bandoro	E	–	–
Ndélé	E	–	–
Obo	E	–	–
Paoua	E	–	–
Chad			
Abéché	E	–	–
Am Djarass	E	–	–
Baga Sola	E	–	–
Bol	E	–	–
Farchana	E	–	–
Goré	E	–	–
Goz Béida	E	–	–
Guéréda	E	–	–
Iriba	E	–	–
Koukou	E	–	–
Maro	E	–	–
Mongo	E	–	–
Moundou	E	–	–
N'Djamena	D	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Chile			
Santiago	A	–	–
China			
Beijing	A	–	–
Colombia			
Apartadó	C	–	–
Arauca	C	–	–
Barranquilla	A	–	–
Bogotá	A	–	–
Bucaramanga	A	–	–
Buenaventura	C	–	–
Cali	A	–	–
Cartagena	A	–	–
Cúcuta	A	–	–
Florencia	A	–	–
Medellín	A	–	–
Mocoa	C	–	–
Montería	A	–	–
Pasto	B	–	–
Popayán	A	–	–
Quibdó	C	–	–
San José del Guaviare	C	–	–
Valledupar	C	–	–
Villavicencio	A	–	–
Comoros			
Moroni/Grande Comore	D	X	X
Congo			
Bétou	E	–	–
Brazzaville	B	–	–
Impfondo	D	–	–
Pointe-Noire	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Costa Rica			
San José	A	–	–
Côte d'Ivoire			
Abidjan	B	–	–
Guiglo	D	–	–
Cuba			
Havana	B	–	–
Democratic People's Republic of Korea			
Pyongyang	E	–	–
Democratic Republic of the Congo			
Aba	E	–	–
Aru	E	–	–
Bandundu	E	–	–
Baraka	E	–	–
Beni	E	–	–
Bili	E	–	–
Bondo	E	–	–
Bukavu	E	–	–
Bunia	E	–	–
Butembo	E	–	–
Dungu	E	–	–
Gbadolite	E	–	–
Gemena	E	–	–
Goma	E	–	–
Kalemie	E	–	–
Kamina	E	–	–
Kananga	E	–	–
Kindu	E	–	–
Kinshasa	C	–	–
Kisangani	D	–	–
Libenge	E	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Lubumbashi	D	–	–
Matadi	D	–	–
Mbandaka	E	–	–
Mboko	E	–	–
Mbuji-Mayi	E	–	–
Moanda	D	–	–
Tshikapa	E	–	–
Uvira	E	–	–
Zongo	E	–	–
Djibouti			
Ali Sabieh	D	–	–
Djibouti	C	–	–
Obock	D	–	–
Dominica			
Roseau	C	–	–
Dominican Republic			
Santo Domingo	A	–	–
Ecuador			
Esmeraldas	C	–	–
Guayaquil	A	–	–
Ibarra	A	–	–
Lago Agrio (Sucumbios)	C	–	–
Pedernales	D	–	–
Quito	A	–	–
Egypt			
Alexandria	A	–	–
Cairo	A	–	–
Isma'iliyah	B	–	–
El Salvador			
San Salvador	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Equatorial Guinea			
Malabo	D	X	X
Eritrea			
Asmara	D	X	X
Eswatini			
Mbabane	A	–	–
Ethiopia			
Addis Ababa	B	–	–
Assosa	D	–	–
Awasa/Sidamo	D	–	–
Bambasi	E	–	–
Dollo Ado	E	–	–
Fugnido	E	–	–
Gambella	E	–	–
Itang	E	–	–
Jijiga	D	–	–
Mekele	C	–	–
Nazareth	C	–	–
Shire/Inda Silase	D	–	–
Tongo	E	–	–
Fiji			
Suva	B	–	–
Gabon			
Libreville	A	–	–
Gambia			
Banjul	B	–	–
Gaza			
Gaza Town	E	–	–
Georgia		–	
Gali	D	–	–
Sokhumi	C	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Tbilisi	A	–	–
Ghana			
Accra	B	–	–
Takoradi	B	–	–
Tamale	B	–	–
Guatemala			
Guatemala City	B	–	–
Santa Elena	B	–	–
Guinea			
Conakry	D	X	X
Guinea-Bissau			
Bafatá	E	–	–
Bissau	E	–	–
Buba	E	–	–
Guyana			
Georgetown	B	–	–
Haiti			
Cap-Haïtien	C	–	–
Fort Liberté	D	X	X
Gonaïves	D	X	X
Jacmel	C	–	–
Jérémie	D	X	X
Les Cayes	D	X	X
Port-au-Prince	C	–	–
Honduras			
San Pedro Sula	B	–	–
Tegucigalpa	B	–	–
India			
Bhopal	B	–	–
Bhubaneshwar	B	–	–
Calcutta	A	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Hyderabad	A	–	–
Jaipur	A	–	–
Lucknow	A	–	–
New Delhi	B	–	–
Patna	B	–	–
Indonesia			
Bogor	A	–	–
Jakarta	A	–	–
Jayapura (Irian Jaya/Papua)	C	–	–
Kupang	C	–	–
Makssar	A	–	–
Medan	A	–	–
Iran (Islamic Republic of)			
Kerman	C	–	–
Mashhad	C	–	–
Shiraz	C	–	–
Tehran	B	–	–
Iraq			
Arbil/Erbil	D	–	–
Baghdad	E	–	–
Basrah	E	–	–
Dahuk	E	–	–
Kirkuk	E	–	–
Sulaymaniah	E	–	–
Israel			
Tel Aviv	A	–	–
Tiberias	A	–	–
Jamaica			
Kingston	A	–	–
Jerusalem			
Jerusalem	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Jordan			
Amman	A	–	–
Azraq	B	–	–
Irbid	A	–	–
Mafraq	B	–	–
Ruwayshid	E	–	–
Kazakhstan			
Almaty	A	–	–
Astana	B	–	–
Kenya			
Alinjugur	E	–	–
Dadaab	E	–	–
Kakuma	E	–	–
Mombasa	B	–	–
Nairobi	B	–	–
Kiribati			
Tarawa	C	–	–
Kuwait			
Kuwait City	A	–	–
Kyrgyzstan			
Bishkek	B	–	–
Osh	D	–	–
Lao People's Democratic Republic			
Vientiane	B	–	–
Lebanon			
Qubayyat (Kobayat)	B	–	–
Beirut	B	–	–
Tripoli	B	–	–
Tyre (Sur)	C	–	–
Zahlé	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Lesotho			
Maseru	C	–	–
Liberia			
Gbarnga	E	–	–
Monrovia	D	–	–
Voinjama	E	–	–
Zwedru	E	–	–
Libya			
Tripoli	E	–	–
Macao, China			
Macao	A	–	–
Madagascar			
Ambovombe	D	–	–
Antananarivo	B	–	–
Antsirabe	B	–	–
Sambava	C	–	–
Toamasina (Tamatave)	B	–	–
Toliara (Tulear)	D	–	–
Malawi			
Blantyre	B	–	–
Lilongwe	B	–	–
Mwanza	C	–	–
Malaysia			
Kuala Lumpur	A	–	–
Maldives			
Malé	B	–	–
Mali			
Bamako	D	–	–
Gao	E	–	–
Kidal	E	–	–
Ménaka	E	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Mopti	E	–	–
Tessalit	E	–	–
Timbuktu	E	–	–
Marshall Islands			
Majuro	C	–	–
Mauritania			
Bassikounou	E	–	–
Nouakchott	D	X	X
Mauritius			
Port Louis	A	–	–
Mexico			
Mexico City	A	–	–
Tapachula, Chiapas	B	–	–
Tenosique	C	–	–
Micronesia (Federated States of)			
Pohnpei (Ponape)	B	–	–
Mongolia			
Ulaanbaatar	B	–	–
Montenegro			
Podgorica	A	–	–
Morocco			
Rabat	A	–	–
Mozambique			
Chimoio	C	–	–
Maputo	B	–	–
Nampula	C	–	–
Myanmar			
Dawei	D	–	–
Hakha	D	–	–
Hpa-An	C	–	–
Kalay	C	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Lashio	D	–	–
Mandalay	B	–	–
Maungdaw	E	–	–
Mawlamyine	D	–	–
Myeik	D	–	–
Myitkyina	D	–	–
Nay Pyi Taw	C	–	–
Nyaung-U	D	–	–
Sittwe	D	–	–
Yangon	B	–	–
Namibia			
Windhoek	A	–	–
Nepal		–	
Chautara	D	–	–
Damak	D	–	–
Gorkha	D	–	–
Kathmandu	B	–	–
Nicaragua			
Bluefields	C	–	–
Managua	A	–	–
Niger			
Abala	E	–	–
Agadez	E	–	–
Diffa	E	–	–
Maradi	E	–	–
Niamey	C	–	–
Ouallam	E	–	–
Tahoua	D	–	–
Tillabéri	E	–	–
Zinder	D	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Nigeria			
Abuja	C	–	–
Akure (Ondo State)	D	–	–
Bauchi	E	–	–
Calabar	C	–	–
Damaturu	E	–	–
Enugu	C	–	–
Kaduna	D	–	–
Kano	D	–	–
Katsina	D	–	–
Lagos	C	–	–
Maiduguri	E	–	–
Minna	D	–	–
Port Harcourt	C	–	–
Sokoto	E	–	–
Yola	D	–	–
Occupied Syrian Golan			
Occupied Syrian Golan	C	–	–
Oman			
Muscat	A	–	–
Pakistan			
Islamabad	D	–	–
Karachi	D	–	–
Lahore	D	–	–
Peshawar	E	–	–
Quetta	E	–	–
Panama			
Panama City	A	–	–
Papua New Guinea			
Buka	E	–	–
Port Moresby	D	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Paraguay			
Asunción	A	–	–
Peru			
Lima	A	–	–
Philippines			
Cotabato City	D	–	–
Manila	A	–	–
Tacloban	B	–	–
Qatar			
Doha	A	–	–
Republic of Korea			
Ansan	A	–	–
Seoul	A	–	–
Republic of Moldova			
Chisinau	A	–	–
Russian Federation			
Moscow	A	–	–
Rwanda			
Butare	B	–	–
Byumba	C	–	–
Gisenyi	C	–	–
Kibuye	C	–	–
Kigali	A	–	–
Kirehe	C	–	–
Saint Lucia			
Castries	A	–	–
Samoa			
Apia	B	–	–
Sao Tome and Principe			
Sao Tome	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Saudi Arabia			
Jeddah	A	–	–
Riyadh	A	–	–
Senegal			
Dakar	A	–	–
Ziguinchor	C	–	–
Serbia			
Belgrade	A	–	–
Mitrovica	B	–	–
Pristina	A	–	–
Seychelles			
Victoria	A	–	–
Sierra Leone			
Freetown	D	X	X
Kenema	E	–	–
Magburaka	D	–	–
Singapore			
Singapore	A	–	–
Solomon Islands			
Honiara	D	X	X
Somalia			
Baidoa	E	–	–
Beledweyne	E	–	–
Berbera	E	–	–
Boosaaso (Bender Cassim)	E	–	–
Doolow	E	–	–
Gaalkacyo	E	–	–
Garoowe	E	–	–
Hargeysa	E	–	–
Kismaayo	E	–	–
Mogadishu	E	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
South Africa			
Cape Town	A	–	–
Johannesburg	A	–	–
Musina	B	–	–
Pretoria	A	–	–
South Sudan			
Aweil	E	–	–
Bentiu	E	–	–
Bor	E	–	–
Bunj	E	–	–
Gok Machar	E	–	–
Jamjang	E	–	–
Juba	E	–	–
Kapoeta	E	–	–
Kuacjok	E	–	–
Malakal	E	–	–
Melut	E	–	–
Pibor	E	–	–
Rumbek	E	–	–
Torit	E	–	–
Wau	E	–	–
Wunrok	E	–	–
Yambio	E	–	–
Yei	E	–	–
Sri Lanka			
Colombo	A	–	–
Jaffna	B	–	–
Kilinochchi	D	–	–
Sudan			
Abyei	E	–	–
Damazin	D	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Ed Daein	E	–	–
El Fasher	E	–	–
El Fula	E	–	–
El Gedaref	E	–	–
El Geneina	E	–	–
El Obeid	E	–	–
Kadugli	E	–	–
Kassala	E	–	–
Khartoum	C	–	–
Khashm al-Qirbah	E	–	–
Khor Abeche	E	–	–
Korma	E	–	–
Kosti	E	–	–
Masteri	E	–	–
Mukjar	E	–	–
Nertiti	E	–	–
Nyala	E	–	–
Port Sudan	C	–	–
Saraf Omra (Umra)	E	–	–
Shaeria	E	–	–
Shangil Tobaya	E	–	–
Tawilah (Tawilla)	E	–	–
Zalingei	E	–	–
Suriname			
Paramaribo	B	–	–
Syrian Arab Republic			
Aleppo	E	–	–
Damascus	E	–	–
Dar'a	E	–	–
Homs	E	–	–
Qamishli	E	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Suwayda'	E		
Tartus	E	–	–
Tajikistan			
Dushanbe	C	–	–
Thailand			
Ban Mae Sot	B	–	–
Bangkok	A	–	–
Hat Yai	B	–	–
Kanchanaburi	A	–	–
Mae Hong Son	B	–	–
Mae Sariang	B	–	–
The former Yugoslav Republic of Macedonia			
Skopje	A	–	–
Timor-Leste			
Becau	D	–	–
Dili	C	–	–
Maliana	D	–	–
Oecussi	D	–	–
Same	D	–	–
Suai	D	–	–
Togo			
Lomé	B	–	–
Tonga			
Nuku'alofa	B	–	–
Trinidad and Tobago			
Port of Spain	A	–	–
Tunisia			
Tunis	A	–	–
Zarzis	A	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Turkey			
Ankara	A	–	–
Antakya (Hatay)	B	–	–
Gaziantep	B	–	–
Istanbul	A	–	–
Izmir	A	–	–
Mersin	A	–	–
Van	C	–	–
Turkmenistan			
Ashgabat	D	X	X
Uganda			
Adjumani	E	–	–
Arua	D	–	–
Gulu	C	–	–
Hoima	D	–	–
Kampala	B	–	–
Kiryandongo	E	–	–
Kyaka II	E	–	–
Kyangwali	E	–	–
Lamwo	E	–	–
Mbarara	C	–	–
Moroto	E	–	–
Moyo	E	–	–
Nakivale	E	–	–
Rwamanja	E	–	–
Yumbe	E	–	–
Ukraine			
Dnipropetrovsk	A	–	–
Donetsk	D	–	–
Kharkiv	A	–	–
Kherson	A	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Kyiv	A	–	–
Kramatorsk	C	–	–
Luhansk	D	–	–
Mariupol	C	–	–
Odessa	A	–	–
Syevyerodonets'k	C	–	–
United Arab Emirates			
Abu Dhabi	A	–	–
Dubai	A	–	–
United Republic of Tanzania			
Arusha	B	–	–
Dar es Salaam	B	–	–
Kasulu	E	–	–
Kibondo	E	–	–
Kigoma	D	–	–
Mpanda	E	–	–
Zanzibar	C	–	–
Uruguay			
Montevideo	A	–	–
Uzbekistan			
Tashkent	B	–	–
Vanuatu			
Port Vila	B	–	–
Venezuela (Bolivarian Republic of)			
Caracas	B	–	–
Ciudad Guayana	C	–	–
Guasdualito	D	–	–
Maracaibo	C	–	–
San Cristobal	B	–	–

Duty station	*Category*	*Additional shipment of personal effects*	*Accelerated home leave*
Viet Nam			
Hanoi	A	–	–
Ho Chi Minh City	A	–	–
West Bank			
East Jerusalem	B	–	–
Ramallah	B	–	–
Western Sahara			
Laayoune	D	–	–
Yemen			
Aden	E	–	–
Hudaydah	E	–	–
Ibb	E	–	–
Sa'dah	E	–	–
Sana'a	E	–	–
Zambia			
Kawambwa	E	–	–
Lusaka	B	–	–
Nchelenge	E	–	–
Solwezi	C	–	–
Zimbabwe			
Harare	C	–	–
Tongogara	D	–	–

Annex III

Countries having duty stations at which staff qualify for reimbursement by organizations of the costs of basic medical examinations for accompanying eligible family members, as at 1 July 2018

Afghanistan
Angola
Bhutan
Burundi
Cambodia
Central African Republic
Chad
Comoros
Congo
Democratic People's Republic of Korea
Equatorial Guinea
Ethiopia
Fiji
Guinea
Guinea-Bissau
Haiti
Iraq
Kiribati
Kyrgyzstan
Lao People's Democratic Republic
Liberia
Madagascar
Malawi
Mali
Mauritania
Micronesia (Federated States of)
Niger
Niue
Palau
Papua New Guinea
Samoa
Sao Tome and Principe
Sierra Leone
Solomon Islands
Somalia
South Sudan
Syrian Arab Republic
Timor-Leste
Turkmenistan
Vanuatu
Yemen
Zimbabwe

United Nations ST/IC/2018/20

Secretariat

26 July 2018

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Designation of duty stations for purposes of rest and recuperation**

1. In accordance with administrative instruction ST/AI/2011/7, ST/AI/2011/7/Amend.1 and ST/AI/2011/7/Amend.2 on rest and recuperation, and following inter-agency consultations, the Office of Human Resources Management approves the Secretariat duty stations that qualify for rest and recuperation, the frequencies thereof and the designation of rest and recuperation destinations. The annex to the present circular contains the list of duty stations approved for rest and recuperation purposes effective 1 July 2018.

2. In duty stations where the duration of the period of qualifying service (frequency) for rest and recuperation has been reduced, the new cycle takes effect immediately. In duty stations where the frequency of rest and recuperation has been prolonged (from 4 to 6 weeks, from 6 to 8 weeks or from 8 to 12 weeks) or discontinued, staff members or eligible individuals who have already started accruing qualifying service prior to 1 July 2018 may avail themselves of rest and recuperation after completing the period of qualifying service previously in effect. Upon the return of the staff member or other eligible individuals to the duty station, the new frequency shall apply.

3. Should security or severe hardship conditions improve or deteriorate at specific duty stations during the course of the year, the frequency may be adjusted by the Office of Human Resources Management following inter-agency consultations. Similarly, significant changes in a duty station environment may result in the approval or discontinuation of rest and recuperation.

* Expiration date of the present information circular: 31 December 2018.

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Annex

Consolidated list of duty stations[a] approved by the Office of Human Resources Management for rest and recuperation purposes (effective as from 1 July 2018)

Duty station	*Frequency*	*Rest and recuperation destination*
Afghanistan		
Entire country	6 weeks	Dubai
Algeria		
Tindouf	8 weeks	Algiers
Bangladesh		
Cox's Bazar	12 weeks	Bangkok
Burundi		
Bujumbura, Gitega, Ngozi	8 weeks	Nairobi
Cameroon		
Maroua	6 weeks	Yaoundé
Central African Republic		
Entire country	6 weeks	Yaoundé
Chad		
Baga Sola	6 weeks	Addis Ababa
Abéché, Farchana, Goré, Goz Béida, Koukou, N'Djamena	8 weeks	Addis Ababa
Colombia		
Betania, Caño Indio, Carrizal, Charras, El Carmen, El Ceral, El Jordán, Filipinas, Gallo, La Fila, La Florida, La Guajira, La Plancha, La Pradera, La Reforma, La Variante, Las Colinas, Llano Grande, Los Monos, Miravalle, Monterredondo, Pondores, San José de Oriente, Santa Lucía, Vidrí, Yarí	8 weeks	Bogota
Quibdó	12 weeks	Bogota
Democratic People's Republic of Korea		
Pyongyang	8 weeks	Beijing
Democratic Republic of the Congo		
Aru, Bendera, Beni, Bili, Bunyampuli, Butembo, Doruma, Fizi, Isiro, Ituri, Kabare, Kalehe, Kamanyola, Kamina, Kananga, Kanyobagonga, Katale, Kilembwe, Kitchanga, Kiwanja, Kongolo, Lubero, Lulimba, Luofu, Mahagi, Manono, Masisi, Mboko, Minembwe, Minova, Mitwaba, Moba, Mubambiro, Mwenga, Ngungu, Nyabiondo,	6 weeks	Entebbe

Duty station	*Frequency*	*Rest and recuperation destination*
Nyamilima, Nyanzalé, Nyunzu, Pinga, Pweto, Rwindi, Rutshuru, Sake, Sange, Shabunda, Tongo, Tshikapa, Walikale, Walungu		
Bandundu, Buburu, Bukavu, Bunia, Dungu, Gemena, Goma, Kahemba, Kalemie, Kenge, Kikwit, Kimpese, Kimvula, Kindu, Kisangani, Kisenge, Matadi, Mbandaka, Mbuji-Mayi, Muanda, Ngidinga, Nioki, Uvira, Zongo	8 weeks	Entebbe
Lubumbashi	12 weeks	Entebbe
Ethiopia		
Dimma, Gambela, Gode	6 weeks	Addis Ababa
Dire Dawa, Jijiga, Semera	8 weeks	Addis Ababa
Awasa	12 weeks	Addis Ababa
Gaza		
Gaza	8 weeks	Amman
Guinea-Bissau		
Bafatá, Bissau, Buba	12 weeks	Dakar
Haiti		
Port-au-Prince	8 weeks	Santo Domingo
Iraq		
Baghdad, Bayji, Fallujah, Kalar, Khanaqin, Kirkuk, Makhmur, Mosul, Qayyarah, Sharqat, Tikrit, Zummar	4 weeks	Amman
Basrah, Dahuk, Karbala', Maysan, Ramadi	6 weeks	Amman
Erbil, Najaf, Sulaymaniah	8 weeks	Amman
Kenya		
Dadaab, Garissa	6 weeks	Nairobi
Kakuma	8 weeks	Nairobi
Kyrgyzstan		
Osh	8 weeks	Bishkek
Liberia		
Monrovia	8 weeks	Dakar
Libya		
Bayda', Benghazi, Kufrah, Misratah, Sabha, Sirte, Tubruq, Tripoli	4 weeks	Tunis

Duty station	*Frequency*	*Rest and recuperation destination*
Mali		
Gao, Kidal, Ménaka, Tessalit, Timbuktu	4 weeks	Dakar
Mopti	6 weeks	Dakar
Bamako	8 weeks	Dakar
Myanmar		
Sittwe	8 weeks	Yangon
Lashio, Myitkyina (Kachin State)	12 weeks	Yangon
Niger		
Diffa	6 weeks	Niamey
Maradi, Tahoua, Tillabéri, Zinder	12 weeks	Niamey
Nigeria		
Damaturu, Maiduguri	6 weeks	Accra
Bauchi, Kaduna, Port Harcourt, Yola	8 weeks	Accra
Akure	12 weeks	Accra
Occupied Syrian Golan		
Occupied Syrian Golan	8 weeks	Amman
Pakistan		
Peshawar, Quetta	6 weeks	Dubai
Islamabad, Karachi, Lahore, Muzaffarabad, Rawalpindi	8 weeks	Dubai
Papua New Guinea		
Buka	8 weeks	Brisbane
Port Moresby	12 weeks	Brisbane
Philippines		
Cotabato City	8 weeks	Manila
Somalia		
Baidoa, Beledweyne, Boosaaso, Dhooble, Dhuusamarreeb, Doolow, Gaalkacyo, Garoowe, Jawhar, Kismaayo, Mogadishu, Waajid	4 weeks	Nairobi
Hargeysa	6 weeks	Nairobi
South Sudan		
Aweil, Bentiu, Bor, Gok Machar, Juba, Kapoeta, Kuacjok, Malakal, Melut, Mingkaman, Mundri, Pibor, Rumbek, Torit, Wau, Yambio, Yei, Yirol	6 weeks	Entebbe

Duty station	*Frequency*	*Rest and recuperation destination*
Sudan		
Abyei, Al-Malihah, Buram, Ed Daein, Edd al-Fursan, El Fasher, El Geneina, Golo (W Darfur), Graida, Habila, Kabkabiyah, Kadugli, Kass, Khor Abeche, Khor Omer, Korma, Kutum, Labado, Manawashe, Masteri (W. Darfur), Mellit, Mornei, Mukjar, Nertiti, Nyala, Saraf Omra, Shangil Tobaya, Shi'riyah (S. Darfur), Sortony, Tawilah, Tine (W. Darfur), Um Baro (W. Darfur), Um Kaddadah, Zalingei (Darfur), Zamzam	6 weeks	Entebbe
El Damazin, El Fula, El Obeid	8 weeks	Entebbe
Syrian Arab Republic		
Aleppo, Damascus (Camp Faouar), Dar'a, Dayr al-Zawr, Hama, Hasakah, Homs, Idlib, Ladhiqiyah, Nabk, Qamishli, Raqqah, Suwayda', Tartus	4 weeks	Amman
Uganda		
Moroto	8 weeks	Kampala
Ukraine		
Donetsk, Kramatorsk, Luhansk, Mariupol	8 weeks	Kyiv
West Bank		
Ramallah	8 weeks	Amman
Western Sahara		
Laayoune	12 weeks	Las Palmas
Yemen		
Aden, Harad, Hudaydah, Ibb, Lahij, Sana'a, Sa'ada, Ta'izz	4 weeks	Larnaca

[a] Reflects duty stations with a presence of Secretariat staff members. Specialized agencies, funds and programmes issue organization-specific lists.